



Operation/ Task and Location:	Asymptomatic Home Testing in Schools – Students						
Date of Assessment	12/03/2021	People at Risk	<table border="1"> <tr> <td>Employees & visitors</td> <td>X</td> </tr> <tr> <td>Public</td> <td>X</td> </tr> </table>	Employees & visitors	X	Public	X
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Premises: Bridlington School	Assessor(s) Helen Evans						

SAFE WORKING METHOD

YOU MUST NOT COME TO SCHOOL IF YOU ARE SELF-ISOLATING OR DISPLAYING ANY SYMPTOMS OF COVID-19:

- **A new and continuous cough**
- **High Temperature**
- **Loss or change in sense of taste or smell**

If you have symptoms, you must not attend school and arrange a PCR Test. Lateral Flow Device Testing is not appropriate in these circumstances.

Students who have completed three Lateral Flow Tests on site upon their return to school in March are eligible to receive home testing kits, to continue testing from home week commencing 22nd March 2021.

Students are reminded they must continue to follow all covid-safe procedures whilst on the school site, even when negative test results have been received.

Students will be provided with four home testing kits, each containing 3 tests. These will be given to students on the completion of their third on site, lateral flow test. Please refer to the letter dated 16th March informing you on how to use, record and report results. Full instructions on how to use the tests are included in the pack.

A link to a video clip showing how to use the test kit correctly is below:

<https://www.youtube.com/watch?v=S9XR8RZxKNo&list=PLvaBZskxS7tzQYIVg7lwH5uxAD9UrSzGj>

Students aged 18 and over should do the test themselves and report the result, with help if they need it.

Students aged 12 – 17 should do the test themselves with adult supervision. The adult may help the student to take the test if they need support.

Students aged 11 must be tested by an adult and the adult must report the result.

Test kits should be stored at a temperature between 2°C and 30°C.

Home test kits should be used twice a week, preferably on a Sunday evening or Monday morning (ideally 30 minutes before eating or drinking) and then again 3 to 4 days later on a Wednesday evening or Thursday morning.

Before taking the test, find a flat surface on which to prepare the test components and clean this with a normal household detergent and leave to dry. Wash or sanitise hands then follow the instructions within the pack / the instructional video (link above).

All waste associated with the test should be placed into one of the clear plastic bags included in the kit and then disposed of in your normal household waste. Wash / sanitise your hands after disposing of the kit.

To avoid receiving a void result:

- Ideally don't eat or drink for 30 minutes before taking the test.
- If you have had a nosebleed in the last 24 hours, swab the other nostril, or wait 24 hours.
- If you have a nose piercing, swab the other nostril.
- Blow your nose prior to the test, then wash or sanitise hands.
- If more than one person is taking a test, ensure separate test kits are used.
- Use the items in each test kit only once. Do not re-use.
- Ensure the swab does not touch the tongue, gums or teeth.
- Do not touch the fabric side of the swab or allow it to make contact with your face.
- Ensure the test is completed within 30 minutes of opening.
- Follow all steps in the instructional video – ensure the mixture has been thoroughly mixed and that two drops of fluid have been added to the specimen well on the test strip (marked "s")
- Ensure that two drops do not contain air bubbles.
- Ensure the test strip is left on a flat surface.
- Set a timer for 30 minutes and read the result at the time indicated.
- Ensure the test kit is use at the appropriate room temperature (between 15°C and 30°C). If it has been stored below 2°C, leave it at room temperature for 30 minutes before doing the test.

A negative result is one where the line appears next to the "C" on the test strip ONLY. You do not need to report negative results to school.

A void result is one where either NO lines appear, or a single line appears next to the "T" on the test strip. (No line next to "C"). If a void result is received, the test should be retaken. Consider refreshing yourself with the instructional video to ensure all steps have been followed. Where a second void result is received, you and your household must self-isolate and arrange a PCR test. You must report all void results to the Covid Co-ordinator by email.

A positive result is where one line appears next to BOTH the "C" and the "T" on the test strip, regardless of how faint the line next to the "T" may appear.

If you get a negative result

- Report the result to the NHS <https://www.gov.uk/report-covid19-result>
- You can come to school as normal.
- Continue to follow the covid-safe procedures in school.
- You do not need to inform school.

If you get a void result

- Report the result to the NHS <https://www.gov.uk/report-covid19-result>
- Take a second lateral flow test straight away.
- Email the school on office@bridlingtonschool.org.uk or telephone 01262 607393 to tell us you have had a void result.
- If the second test is negative you can come to school and your household and continue as normal.

- If the second test is void you and your household need to self-isolate and you will need to book a confirmatory PCR test.
- Inform the school of your second void result by emailing office@bridlingtonschool.org.uk or telephoning 01262 607393.

If you get a positive result

- Report the result to the NHS <https://www.gov.uk/report-covid-19-result>
- Self-isolate with your household and book a confirmatory PCR test.
- Contact school by email office@bridlingtonschool.org.uk or by telephoning 01262 607393 to tell us you have had a positive result.
- You and your household must continue to self-isolate and follow government guidance until the results of the PCR test are received.

A positive PCR test would require 10 days of self-isolation for the student and their household.

A negative PCR test would result in the self-isolation being lifted and the student being able to return to school.

PLEASE NOTE, should symptoms appear during the period of self-isolation, the 10 day self-isolation period should start again from the date symptoms began. If symptoms appear please inform the school by email on office@bridlingtonschool.org.uk or by telephone on 01262 607393.

If you experience any issues with the test kit, for example, something is missing, please report it by calling 119 and please also inform the school.

If an accident or injury happens whilst using the test kit, please seek medical advice by calling 111 (or 999 if it is an emergency). Please also report what happened using this website <https://coronavirus-yellowcard.mhra.gov.uk/>

Emergency Arrangements:

Contact NHS 111, or in an extreme emergency, call 999

Personal Protective Equipment required:

- N/A

Training Requirements

Please follow the instructions provided in the test kit and watch the instructional video prior to using the home test kit.

<https://www.youtube.com/watch?v=S9XR8RZxKNo&list=PLvaBZskxS7tzQYIVg7lwH5uxAD9UrSzGj>

RISK ASSESSMENT

Significant identified hazards	Control measures required to reduce level of risk to acceptable level.
Student anxiety / ambivalence in using test kits	<p>Reassurance of the positives of using home testing kits.</p> <p>Encourage staff to report concerns to the school.</p> <p>Beneficial in terms of ongoing monitoring of the testing programme via the NHS & DfE.</p>
Contact between students when collecting distributing the kits	<p>Test kits are distributed to students within their year group bubble, either at form tutor or to be collected by students from supervised collection point.</p>
Poor infection control procedures	<p>Ensure a clean surface is used for testing.</p> <p>Wash / sanitise hands before and after testing.</p> <p>Refer to instructions / instructional video as many times as needed.</p> <p>Dispose of all waste in the bags provided, before putting in the normal household waste.</p>
Exposure to extraction solution	<p>The extraction solution which comes the test kit contains the following components: Na_2HPO_4 (disodium hydrogen phosphate), NaH_2PO_4 (sodium phosphate monobasic), NaCl (sodium chloride).</p> <p>These components do not have any hazard labels associated with them and the manufacturer states that there are no hazards associated anticipated if correct usage instructions are followed.</p> <p>Contact with hands is not expected, though thorough hand hygiene must be followed in line with the testing kit instructions.</p> <p>In the event of spillage, ensure it is dealt with using paper towels, cleaned with normal household detergent and dried before further use of the surface.</p>
Damaged bar code, failed scan of barcode, lost lateral flow test	<p>Check the test kit prior to commencing the test and ensure all items have been included.</p> <p>Ensure the barcode on the test strip is clear and legible so it can be correctly input when registering your result. Take your time to ensure it is correctly input.</p> <p>Notify the school of any issues with the test kit.</p>

This Risk Assessment has been completed in accordance with the Council's guidance relating to the Management of Health and Safety at Work Regulations.

Assessor's Signature	Manager's Signature
	